

### How to Login

On the online registration webpage, students can find all general information through the system such as course information, study timetable for each program, and instructor timetables.

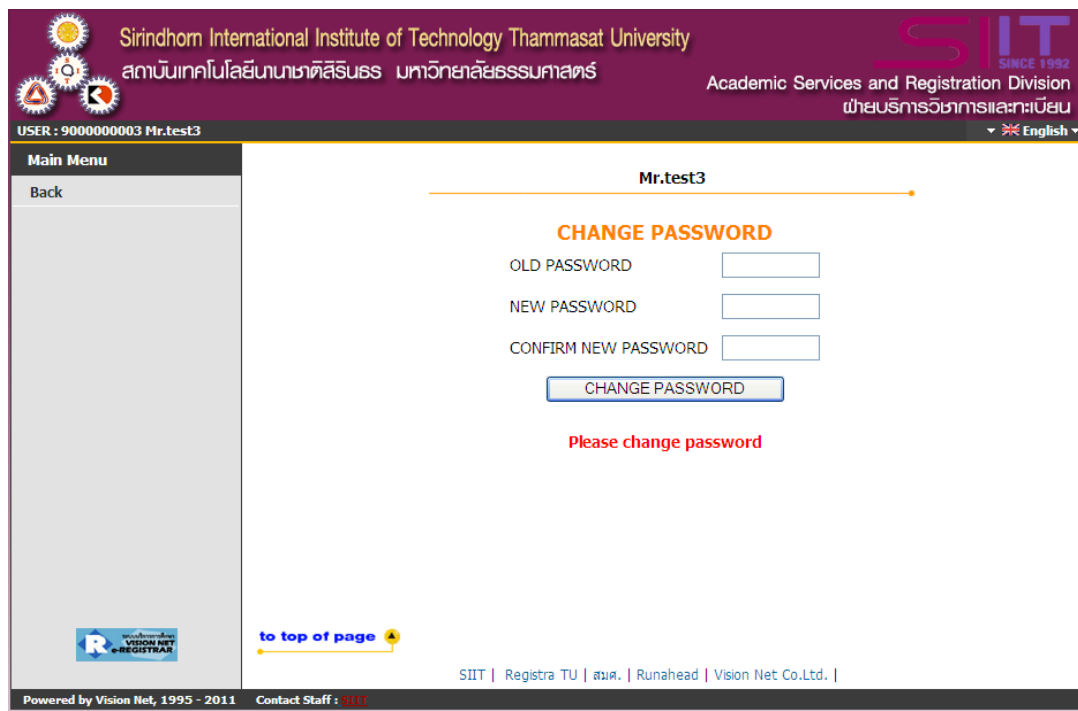
1. Click **Login** to enter the registration system.

The screenshot shows the website header with the Sirindhorn International Institute of Technology logo and name in Thai and English. The main menu is visible on the left, with 'Login' highlighted. A blue arrow points to the 'Login' option with the text 'Click here to Login'. The main content area displays a 'NEWS TOPIC' section with the following text: '1. Announcement from AS&R Division (HIGHEST PRIORITY) Last day for withdrawal with "W" on Academic Record Summer/2014 is July 10, 2015.' An illustration of a folder with glasses is also present.

2. Fill your username and password. Username: Student ID, Password: Thai ID(for Thai) or Passport no.(for non-Thai).

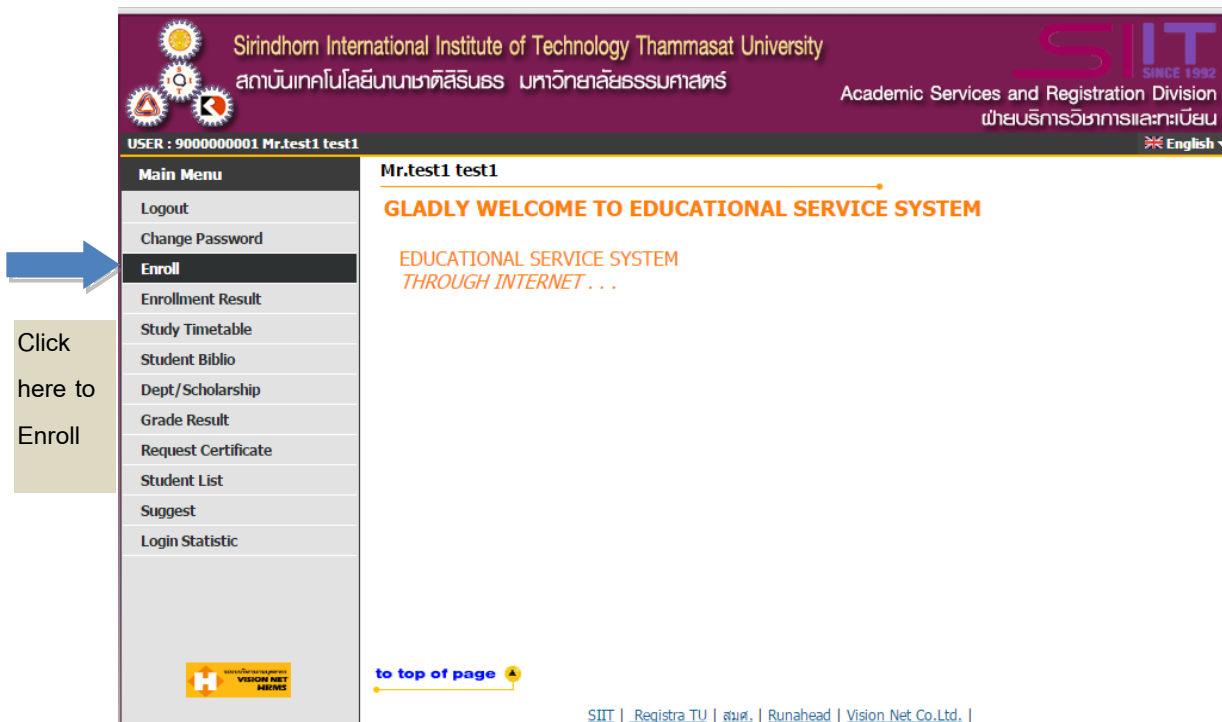
The screenshot shows the website header and a login form. The form is titled 'PLEASE INPUT YOUR LOGIN CODE AND PASSWORD' and contains the following fields: 'LOGIN CODE' with the value '5722800555', 'PASSWORD' with masked characters, and a 'Login' button. Below the form is a link for 'Forgot Password/Create New Password'. The footer of the page includes the text 'Powered by Vision Net, 1995 - 2011 Contact Staff : 011' and 'SIIT | Registra TU | ส.น. | Runahead | Vision Net Co.Ltd. |'.

3. When you enter the system successfully, please change your password immediately to prevent privacy issues, or click “Back” to skip this process.



## Registration Procedures

1. Click **Enroll** to enter the registration page. This menu is shown only in the registration period of each Academic Calendar.



2. When you click the **Enroll** button, the screen shows all activities of registration. On this page, there are submenu buttons that assist you with your registration, such as *Program Structure*, *Course Search*, *Calculate Enroll Fee*, *Study Time Table*, etc.

**Sirindhorn International Institute of Technology Thammasat University**  
สถาบันเทคโนโลยีพระจอมเกล้าเจ้าคุณทหารลาดกระบัง

**SIT** SINCE 1992  
Academic Services and Registration Division  
ฝ่ายบริการวิชาการและทะเบียน

USER : 900000001 Mr.test1 test1 English

**Main Menu**

- Back
- Program Structure
- Course Search
- Calculate Enroll Fee
- Pattern Selected
- Study Timetable
- Enrollment Confirm

**Mr.test1 test1**

**COURSE ENROLLED/COURSE REGISTERED**

**SEMESTER 3/2014**

| COURSECODE       | COURSENAME  | CREDIT | GROUP | TYPE | TIME | EXAM TIMETABLE |
|------------------|-------------|--------|-------|------|------|----------------|
| 9993<br>[DELETE] | CourseTest3 | 0      | 01    | GD   |      |                |
| TOTAL CREDIT     |             |        |       |      |      | 0              |
|                  |             |        |       |      |      | NO FEE         |

\*\*\* your transection is not valid\*\*\*



SEARCH VERIFY

| COURSECODE | COURSENAME   | CREDIT     | GROUP | RESERVE/LEFTOVER | TIME               |
|------------|--|------------|-------|------------------|--------------------|
|            | LEVELBachelor  |            |       |                  | The Rangsit Campus |
| CES303     | Civil Engineering Training (CE'3)<br>• Prof. Dr.Amorn Pimanmas | 0 (0-0-0)  | 01    | 72/8             |                    |
| CES362     | Field Surveying Camp (CE'2)                                    | 1 (0-80-0) | 01    | 71/6             |                    |

Type each subject code

Click "SEARCH"

2.1 Students can search required subjects for registration by typing each subject code or subject title ( Typing “ \* “ to search all subjects ). To proceed, click **SEARCH** and all available subjects will be shown for selection.

2.2 Click  to select your required subject. The chosen subjects will be moved up to the front of the page. This means that each subject has been recorded already for registration (For subjects that do not show the picture , students are not eligible to register for that subject. If you need subject for registration, please contact Academic service and Registration Division).

2.3 The system will verify the accuracy of your registration for cases of redundancy of study timetable and examination conflicts, as well as the following errors: insufficient course credits and pre-requisite subjects.

3. If students need to cancel or delete selected subjects in step 2, please click the **[DELETE]** button below the subject.

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Academic Services and Registration Division  
ฝ่ายบริการวิชาการและทะเบียน

USER : 900000001 Mr.test1 test1

Mr.test1 test1

**COURSE ENROLLED/COURSE REGISTERED**

SEMESTER 3/2014

| COURSECODE                          | COURSENAME   | CREDIT             | GROUP  | TYPE                 | TIME  | EXAM TIMETABLE |
|-------------------------------------|--|--------------------|--------|----------------------|---|----------------|
| 9993<br><a href="#">[DELETE]</a>    | CourseTest3  | 0                  | 01     | GD                   |   |                |
| TOTAL CREDIT                        |  |                    |        |                      |   | 0              |
| ** your transaction is not valid*** |  |                    |        |                      |   |                |
| EL*                                 |  |                    | SEARCH |                      | VERIFY  |                |
| COURSECODE                          | COURSENAME   | CREDIT             | GROUP  | RESERVE/LEFTOVER     | TIME  |                |
|                                     | LEVELBachelor  | The Rangsit Campus |        |                      |   |                |
| EL070                               | English Course I (For student ID 58)<br>• AjarnMichael Lichtenstein  | 0 (3-0-6)          | 01     | 60/60<br>RESERVE FOR | MO09:00-12:00 RS 1-312<br>TU09:00-12:00 RS 1-312<br>WE09:00-16:00 RS 1-312<br>TH09:00-16:00 RS 1-312<br>FR09:00-16:00 RS 1-312<br>M: 02/07/58 13:30-16:30 TBA<br>F: 20/07/58 13:30-16:30 TBA                                |                |
| EL070                               | English Course I (For student ID 58)<br>• Asst. Prof.Preeyachat Uttamayodhin<br>• Assoc. Prof.Nitaya Yuangrsi<br>• AjarnMichael Lichtenstein | 0 (3-0-6)          | 02     | 38/37<br>RESERVE FOR | MO09:00-12:00 RS 3303<br>TU09:00-12:00 RS 3303<br>WE09:00-16:00 RS 3303<br>TH09:00-16:00 RS 3303<br>FR09:00-16:00 RS 3303<br>M: 02/07/58 13:30-16:30 RS 1-410<br>M: 02/07/58 13:30-16:30 TBA<br>F: 20/07/58 13:30-16:30 TBA |                |

Click here to [delete](#) the subjects you do not need to register.

Click this picture to [select](#) the subjects for your registration.

4. To confirm your enrollment, click the “ **Enrollment Confirm** ” button to check the accuracy of your registration. If your registration information is not correct, you have to change all previous registration information before proceeding.

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Academic Services and Registration Division  
ฝ่ายบริการวิชาการและทะเบียน

USER : 900000001 Mr.test1 test1

Mr.test1 test1

**COURSE ENROLLED/COURSE REGISTERED**

SEMESTER 3/2014

| COURSECODE                       | COURSENAME  | CREDIT | GROUP | TYPE | TIME              | EXAM TIMETABLE              |
|----------------------------------|-------------|--------|-------|------|-------------------|-----------------------------|
| 9991<br><a href="#">[DELETE]</a> | CourseTest1 | 2      | 01    | GD   | SA09:00-12:00 TBA | M: 06/07/58 09:00-12:00 TBA |
| TOTAL CREDIT                     |             |        |       |      |                   | 2                           |
|                                  |             |        |       |      |                   | FEE 9,040.00                |

Click here to “ Enrollment confirm”

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5. Click the “ Enrollment Confirm ” button again in the middle of the screen if your registration information is correct.

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Academic Services and Registration Division

USER : 9000000001 Mr.test1 test1

Mr.test1 test1

**ENROLLMENT CONFIRM**

Please check enrolled list.  
after making sure Please click the bottom

**ENROLLMENT CONFIRM**

| COURSECODE   | COURSENAME  | STUDY TYPE | CREDIT | GROUP |
|--------------|-------------|------------|--------|-------|
| 9991         | CourseTest1 | GD         | 2      | 1     |
| TOTAL CREDIT |             |            | 2      |       |

| COURSECODE | COURSENAME - GROUP | MIDTERM                           | FINAL |
|------------|--------------------|-----------------------------------|-------|
| 9991       | CourseTest1 1      | (C) 06 ก.ค. 2558 TIME 09:00-12:00 | -     |

REMARK A = Activities C = Lecture L = Lab R = Conference S = Self Study T = Tutorial TBA = To be Announcement

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6. After you click the “ Enrollment Confirm ” button, and your registration is successful, the system will show your Enrollment Confirm information along with the total fees. Click the “ Enrollment Result ” button to see all details of your registration.

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Academic Services and Registration Division  
ฝ่ายบริการวิชาการและทะเบียน

USER : 9000000001 Mr.test1 test1

Mr.test1 test1

**ENROLLMENT CONFIRM**

**Congratulations!**

**\* PROCESS COMPLETED \***

**ENROLLMENT RESULT**

There is nonpayment money **9,040.00** BAHT

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7. After clicking the “Enrollment Result” button, the system will show a list of registered subjects, and students can print out the bill and pay for the fees at any of the affiliated banks.

Mr.test1 test1

### ENROLLMENT RESULT

1. A completed invoice should be printed out and submitted for payment at any bank during the period shown on the invoice.
2. Students, who are unable to make a required payment within the specified time limit, should contact the Finance Division within 30 days after enrollment. Failure to do so may result in termination of student status at SIIT.

YEAR 2014 / 1 2 3

Print your invoice payment 

| COURSECODE | COURSENAME  | STUDY TYPE | CREDIT | GROUP | GRADE |
|------------|-------------|------------|--------|-------|-------|
| 9991       | CourseTest1 | GD         | 2      | 1     |       |

| ORDERDATE/COURSECODE | LIST   | COURSENAME  | CREDIT | GROUP | PRINTED TIME |
|----------------------|--------|-------------|--------|-------|--------------|
| 1 6 Jul 2015 9991    | ENROLL | CourseTest1 | 2      | 1     |              |

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8. When your correct payment is completed, the system will automatically record your registration information. This indicates that your registration is successfully completed.

### Calculate Enroll Fee

1. Click “Calculate Enroll Fee” button to check the total enroll fees of your subjects before confirming your registration.

Mr.test1 test1

### Enrollment fee

| ORDER        | LIST                    | AMOUNT          |
|--------------|-------------------------|-----------------|
| 1.           | Tuition Fee ***         | 7,140.00        |
| 2.           | Educational Support Fee | 1,900.00        |
| <b>TOTAL</b> |                         | <b>9,040.00</b> |

\*\*\* REMARK: Tuition Fee 7,140.00BAHT Compose of the following list.

|    |                   |          |
|----|-------------------|----------|
| 1. | 9991, CourseTest1 | 7,140.00 |
|----|-------------------|----------|

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2. Click the “ Back” button, to previous page.

## Study Timetable Check

1. Click the “Study Timetable” button to check the dates and times of study sessions and examinations after your registration is completed.

Mr.test1 test1

**STUDY/EXAM TIMETABLE**

You have not confirmed your registration. Please click Enrollment confirm button.

| Day/Time | 9:00-10:00                               | 10:00-11:00 | 11:00-12:00 |
|----------|--|-------------|-------------|
| Mon      |  |             |             |
| Tue      |  |             |             |
| Wed      |  |             |             |
| Thu      |  |             |             |
| Fri      |  |             |             |
| Sat      | 9991<br>(2) 1, TBA<br>MAIN<br>9:00-12:00 |             |             |

The each course is shown in the format of course code, (course credit), group, classroom and building respectively.

| COURSECODE | COURSENAME  | GROUP | MIDTERM          | MIDTERM (L) | FINAL | FINAL (L) |
|------------|-------------|-------|------------------|-------------|-------|-----------|
| 9991       | CourseTest1 | 1     | (C) 6 Jul 2015   | -           | -     | -         |
|            |             |       | TIME 09:00-12:00 |             |       |           |
|            |             |       | N/A (N/A)        |             |       |           |

REMARK A = Activities C = Lecture L = Lab R = Conference S = Self Study T = Tutorial TBA = To be Announcement

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2. When you are satisfied with your registration in the semester please click the “ Enrollment Confirm ” button.

3. If you do not click the “Enrollment Confirm” button, your registration is not complete. Consequently, any other students who make a complete registration are eligible to take your seat in each class (For a limited class), and your registration in each required subject is not successfully recorded in the system.