

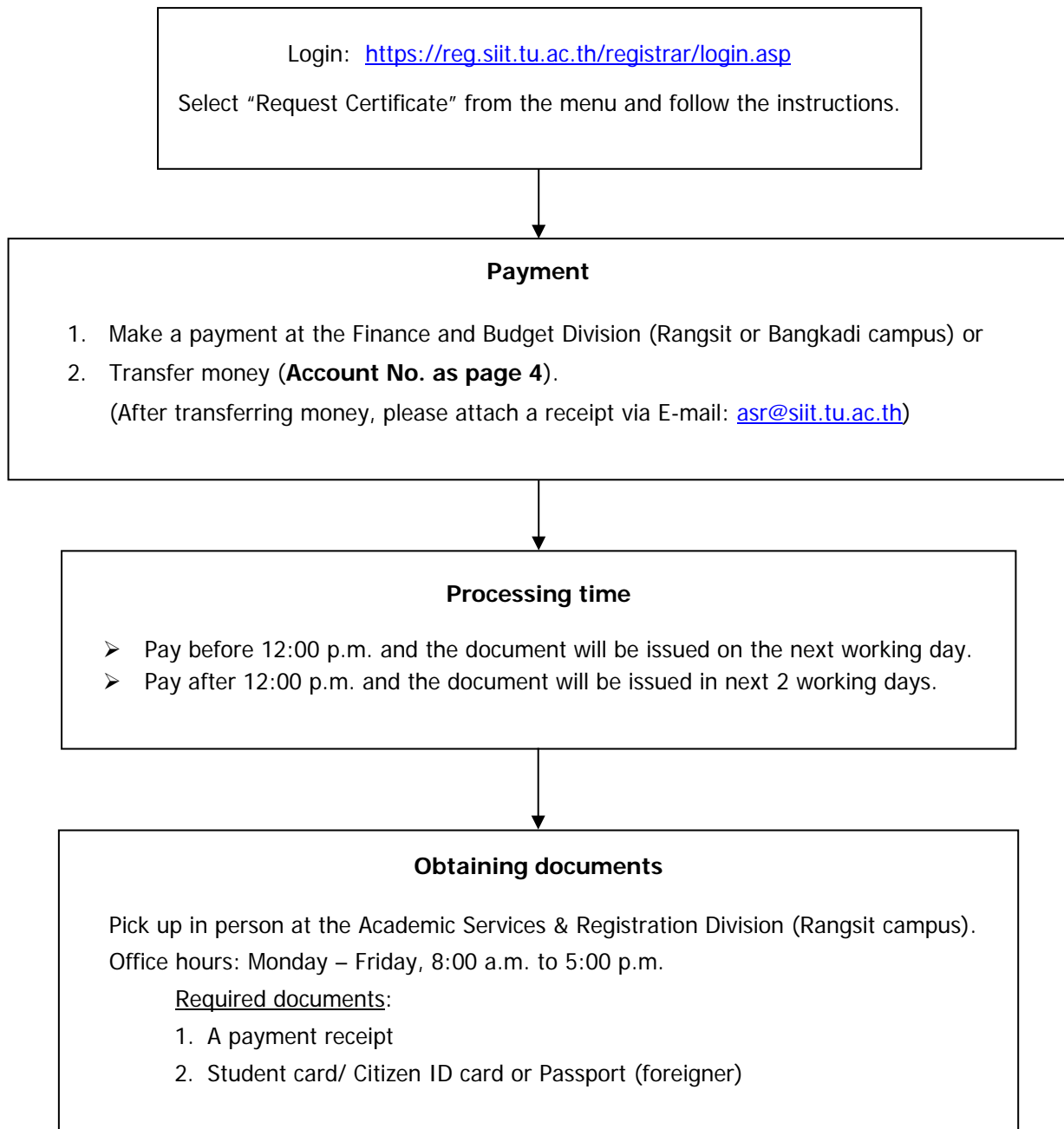


Certificate documents/academic records will be issued by electronic file only, effective from April 16, 2021 onwards, or until further notice.

For student who would like to request transcripts or certificates from SIIT, please see the information below:

1. Make an online request. Please see the manual on the next page.
2. Send your personal information to asr@siit.tu.ac.th. Attach the payment receipt and copy of your student ID card or Thai citizen ID card (for Thais) or passport (for non-Thais). Your documents must be valid.
3. Your requested document will be sent to your email.
4. For any further information, please contact AS&R division via email: asr@siit.tu.ac.th or Tel. 02-9869009-13 ext. 1331-1335

Online Request Procedure: Certificate Documents/Academic Record



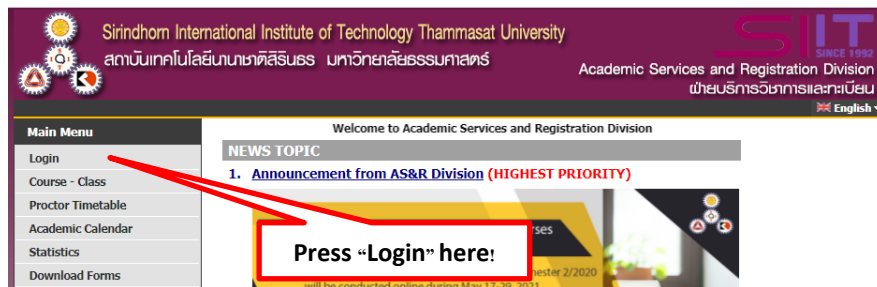
In the case of a student who cannot pick up document(s) personally:

The representative must have the Power of Attorney Form of the person who requested the document(s) attach a copy of their student card or a copy of their citizen ID card (a copy of their passport for foreigner).

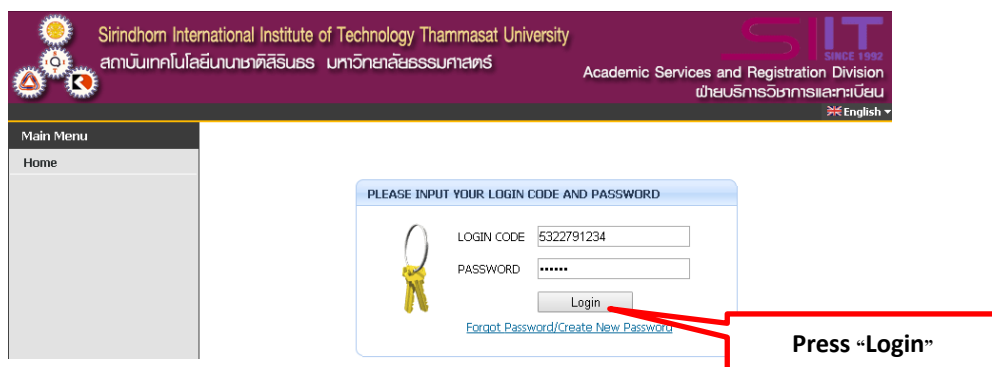
[To Download Power of Attorney Form, Click!](#)

Online Request Procedure: Certificate Documents/Academic Record

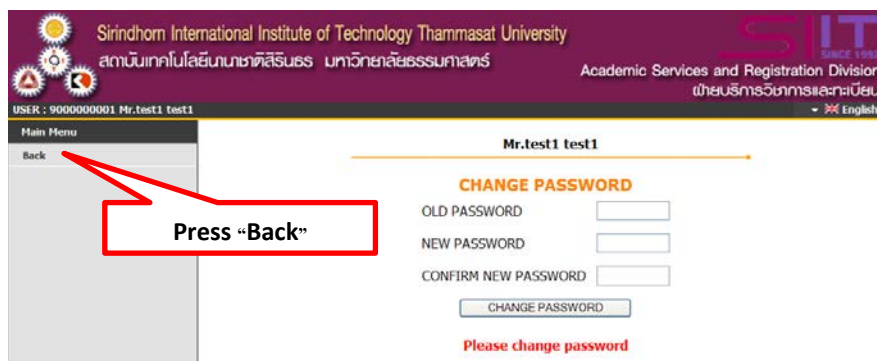
1. Go to Website <http://reg.siiit.tu.ac.th> and press "Login".



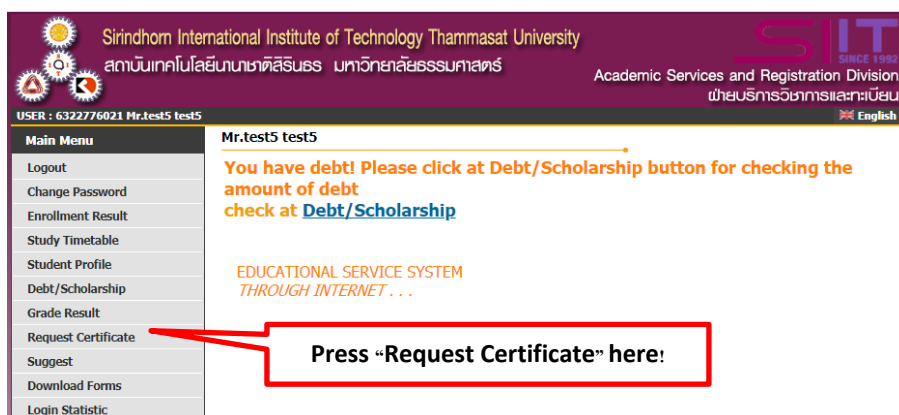
2. Login with your student ID.



3. Press "Back" to skip this process.



4. Press "Request Certificate" to continue.



5. Step 1 : Select the type of document.

Step 2 : Fill in the number of copies. Only an Academic Record (Transcript) can be selected as a Hard copy or Electronic file.

Step 3 : Press "Submit".

Sirindhorn International Institute of Technology Thammasat University
สถาบันเทคโนโลยีพระจอมเกล้าเจ้าคุณทหารลาดกระบัง มหาวิทยาลัยธรรมศาสตร์

Academic Services and Registration Division
ฝ่ายบริการวิชาการและทะเบียน

USER : Mrs.Montharat Nawae
USER : 6322776013 Mr.test4 test4

English

Mr.test4 test4

Request Certificate

Wednesday, 12 May 2021

STEP 1 SELECT TYPE OF DOCUMENT
Academic Record (Transcript)

STEP 2 ENTER NUMBER OF COPY 1 COPY. Request file Type Electronic file

STEP 3 PICK UP CAMPUS The Rangsit Campus

STEP 4 PRESS Submit

For transcript, you can select to get it as a hard copy or an electronic file.

Electronic file
Hard copy

Press "Submit"

6. Press "Submit" to confirm.

Sirindhorn International Institute of Technology Thammasat University
สถาบันเทคโนโลยีพระจอมเกล้าเจ้าคุณทหารลาดกระบัง มหาวิทยาลัยธรรมศาสตร์

Academic Services and Registration Division
ฝ่ายบริการวิชาการและทะเบียน

USER : 6022794026 Mr.test26 test26

English

Mr.test26 test26

Request Certificate

Please check the following petition

Your request will be completed by 3 days after payment at Finance Division.

TYPE OF DOCUMENT 653 : Academic Record (Transcript)

QUANTITY 1 AMOUNT 50

LOCATION The Rangsit Campus

Request file Type Electronic file

Submit Edit

Press "Submit" again.

Sirindhorn International Institute of Technology Thammasat University
สถาบันเทคโนโลยีพระจอมเกล้าเจ้าคุณทหารลาดกระบัง มหาวิทยาลัยธรรมศาสตร์

Academic Services and Registration Division
ฝ่ายบริการวิชาการและทะเบียน

USER : 6022794026 Mr.test26 test26

English

Mr.test26 test26

Request Certificate

The request will be completed only when the payment has been received by Finance Division
You can check whether your petition has been submitted
by clicking on **Petition's Result** from left side menu

7. Students pay the fee at the Finance Division or make a transaction via a bank (see banks below)

1. TMBThanachart Bank

Beneficiary name: Sirindhorn International Institute of Technology

Savings Account Number: 050-2-08189-6

Branch: Thammasat – Rangsit

2. Bangkok Bank

Beneficiary name: Sirindhorn International Institute of Technology

Savings Account Number: 091-019400-0

Branch: Thammasat – Rangsit

Oversea Inward Remittance:

Bank information is provided as follows:

1. TMBThanachart Bank

Beneficiary name: Sirindhorn International Institute of Technology

Savings Account Number: 050-2-08189-6

Beneficiary Bank: TMBThanachart Bank

Branch: Thammasat – Rangsit

Bank address: 99 Moo.18 Tambon Khlong Nueag, Khlong Luang District, Pathum Thani Province, Thailand

SWIFT: TMBKTHBK

2. Bangkok Bank

Beneficiary name: Sirindhorn International Institute of Technology

Savings Account Number: 091-019400-0

Beneficiary Bank: Thai Military Bank

Bank address: 99 Moo.18 Tambon Khlong Nueag, Khlong Luang District, Pathum Thani

Province, Thailand

Branch: Thammasat – Rangsit

SWIFT: BKKBTHBK

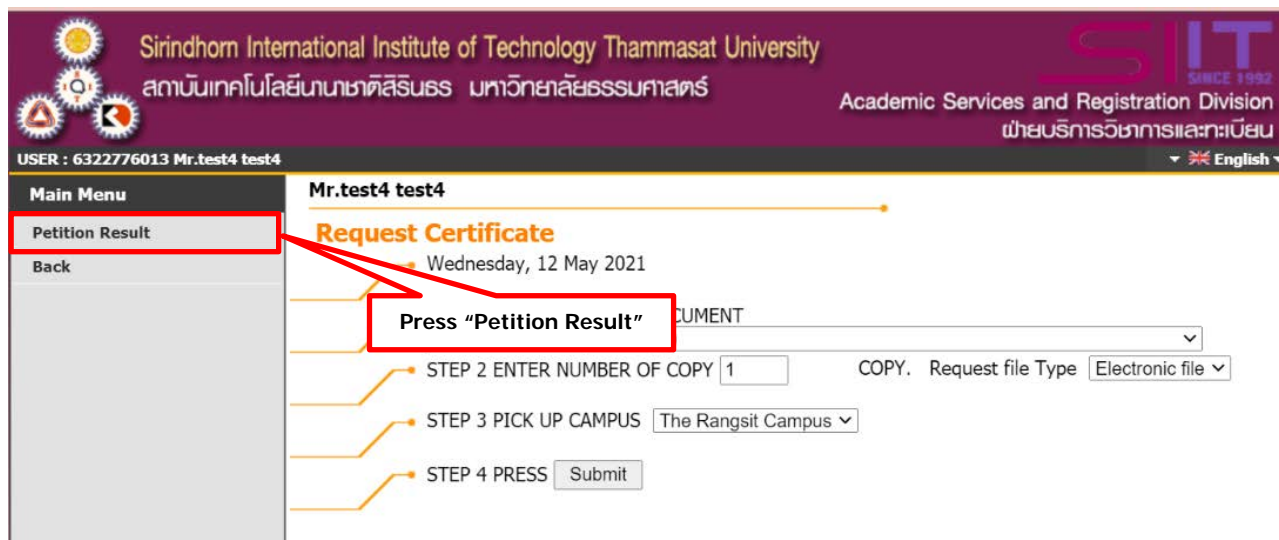
**** In the case of transfer money, please send a copy of the transfer transaction receipt with the student's name and student ID via E-mail: asr@siit.tu.ac.th.**

Remarks:

1. Students can receive all documents at the Academic Services & Registration Division (Rangsit campus).
2. The requested document(s) will be eliminated if it has not been collected within 6 months after requesting.

How to get an e-transcript

1. In case you select the type of document as an electronic file, you will get an e-transcript by accessing it in "Petition Result" under the Main Menu.



Sirindhorn International Institute of Technology Thammasat University
สถาบันเทคโนโลยีพระจอมเกล้าเจ้าคุณสิรินธร มหาวิทยาลัยธรรมศาสตร์

Academic Services and Registration Division
ฝ่ายบริการวิชาการและทะเบียน

USER : 6322776013 Mr.test4 test4 English

Main Menu
Petition Result
Back

Mr.test4 test4

Request Certificate
Wednesday, 12 May 2021

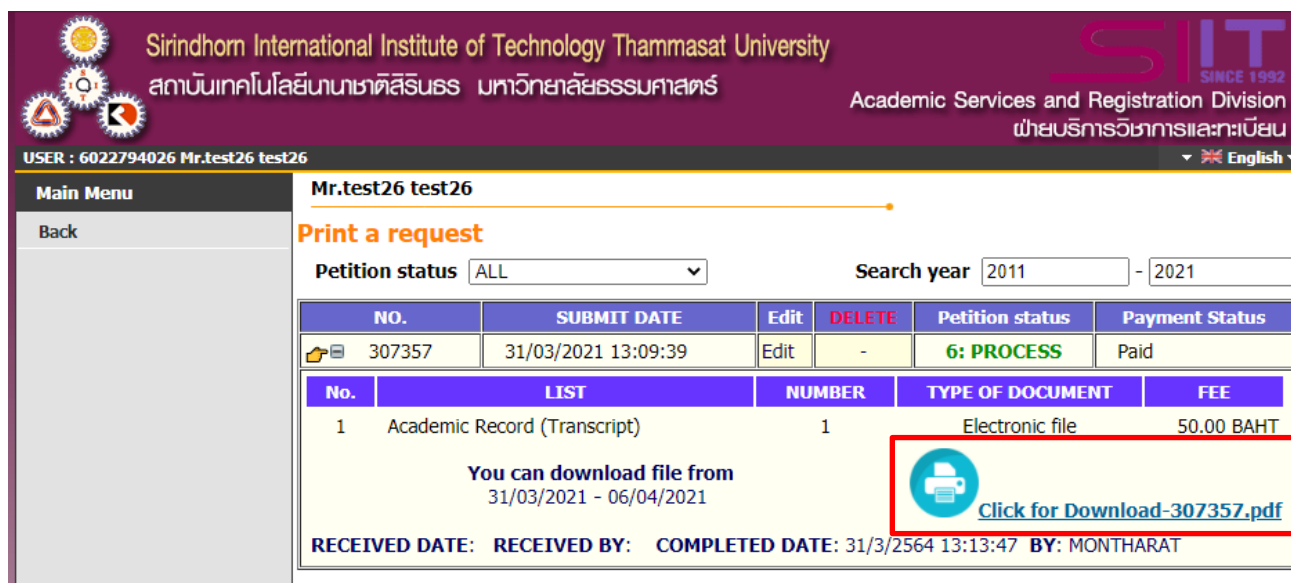
Press "Petition Result"

DOCUMENT

STEP 2 ENTER NUMBER OF COPY COPY. Request file Type

STEP 3 PICK UP CAMPUS

STEP 4 PRESS



Sirindhorn International Institute of Technology Thammasat University
สถาบันเทคโนโลยีพระจอมเกล้าเจ้าคุณสิรินธร มหาวิทยาลัยธรรมศาสตร์

Academic Services and Registration Division
ฝ่ายบริการวิชาการและทะเบียน

USER : 6022794026 Mr.test26 test26 English

Main Menu
Back

Mr.test26 test26

Print a request

Petition status Search year -

NO.	SUBMIT DATE	Edit	DELETE	Petition status	Payment Status
307357	31/03/2021 13:09:39	Edit	-	6: PROCESS	Paid

No.	LIST	NUMBER	TYPE OF DOCUMENT	FEE
1	Academic Record (Transcript)	1	Electronic file	50.00 BAHT

You can download file from
31/03/2021 - 06/04/2021

[Click for Download-307357.pdf](#)

RECEIVED DATE: RECEIVED BY: COMPLETED DATE: 31/3/2564 13:13:47 BY: MONTHARAT

Please note:

1. The e-transcript will be uploaded about 2 working days after receiving your payment.
2. The e-transcript can be downloaded within 7 days.